Roundtable on Sustainable Palm Oil
Supply Chain Certification Report

Report no.: SCCS-ASA1_18502263
Assessment against RSPO Supply Chain Certification Standard 2011

Wilmar International Limited
PT Sinar Alam Permai

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& 56 Neil Road, Singapore. 088830

Factory address:
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Date of assessment: January 27-28, 2014

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1.0 SCOPE OF SUPPLY CHAIN CERTIFICATION ASSESSMENT

1.1 Executive Summary and Scope of Assessment

The operations of PT Sinar Alam Permai (SAP) were assessed against the RSPO Supply Chain Certification Systems (SCCS) document (November 2011). The scope of the Supply Chain Certification System assessment covers the implementation of the Mass Balance (MB) supply chain model for storage of independent CPO and PK (received CPO & PK from mills for direct CPO & PK dispatch to buyer or refinery), refinery and fractionation process by PT Sinar Alam Permai. This is not a multi-site certification.

The assessment was carried out on January 27-28, 2014 and a total of 2 non-conformities were found during assessment.

1.2 Certification Details

The details of RSPO certification of PT Sinar Alam Permai are as per the table below

Table 1: RSPO Certification details of PT Sinar Alam Permai

<table>
<thead>
<tr>
<th>RSPO Membership no. :</th>
<th>2-0017-05-000-00.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Date of first SCCS certificate &amp; validity :</td>
<td>February 19, 2013 &amp; valid until February 18, 2018</td>
</tr>
<tr>
<td>Date of certification audit :</td>
<td>September 24, 2012</td>
</tr>
<tr>
<td>Date of previous surveillance audit :</td>
<td>This is 1st Surveillance audit</td>
</tr>
<tr>
<td>Date of revised RSPO certificate &amp; validity (if applicable) :</td>
<td>There is no revised certificate yet.</td>
</tr>
</tbody>
</table>

1.3 Organisational Information / Contact Person

PT Sinar Alam Permai is foreign investment companies under Wilmar International Ltd., which is engaged in the processing of palm oil.

Contacts details of the company are as follows:

<table>
<thead>
<tr>
<th>Company Name:</th>
<th>PT Sinar Alam Permai</th>
</tr>
</thead>
<tbody>
<tr>
<td>Address:</td>
<td>Jl. Pelabuhan Panglima Utar, Tanjung Kalaf, Kumai Hulu Village, Kumai Sub District, West Kotawaringin District, Central Kalimantan Province.</td>
</tr>
<tr>
<td>Contact Person:</td>
<td>Andreas Pradipta</td>
</tr>
<tr>
<td>Telephone &amp; Fax :</td>
<td>(0532) 61091 &amp; (0532) 2032158</td>
</tr>
<tr>
<td>Email:</td>
<td><a href="mailto:andreas.pradipta@wilmar.co.id">andreas.pradipta@wilmar.co.id</a></td>
</tr>
</tbody>
</table>

1.4 Actual production volumes and projected outputs.

Table 2: Certified tonnages claimed, certified tonnages purchased or sold, total and projected product production from PT Sinar Alam Permai
1.5 Summary of Previous Assessment

On the last year, main audit certification of PT Sinar Alam Permai there are five non-conformities related to the fulfillment of the RSPO SCCS requirement November 2011. The facility not sales certification product under RSPO claim.

* Data from January to December 2013

** Projection for January to December 2013 (the justification based on capacity maximum storage tank for CPO: 3,000 MT x 365 days and capacity production for RPO : 2,850 MT x 365 days)
2.0 ASSESSMENT PROCESS

2.1 Certification Body

TUV Rheinland Malaysia Sdn. Bhd. is member of Group TÜV Rheinland Group, a global leader in independent testing and assessment services. The TÜV Rheinland Group was established in 1872 with offices located in over 490 locations in 62 countries on all five continents. TUV Rheinland Malaysia offers certification for a wide range of management systems according to established international standards including ISO 9001, ISO 14001, OHSAS 18001, SA 8000, as well as CDM Validations and Verifications. TUV Rheinland Malaysia’s office is located in Subang Jaya, Malaysia.

2.2 Qualifications of Lead Assessor and Assessment Team

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Qualifications / Experience</th>
</tr>
</thead>
<tbody>
<tr>
<td>Hendra Fachrurozy</td>
<td>Lead Auditor</td>
<td><strong>Education:</strong> Bachelors Degree in Forestry - Bogor Agriculture Institute, Indonesia, (1995 to 2000).&lt;br&gt;<strong>Trainings attended:</strong> ISO 9001:2008 lead auditor course - Neville Clark (2011); ISO 14001:2004 lead auditor course – TUV Rheinland Indonesia (2011); SMK3 auditor course – Department of Manpower and Transmigration of The Republic of Indonesia (2009); Sustainable Forest Management (SFM) - Forest Stewardship Council (FSC) system training; Chain of Custody training for FSC System; Sustainable Forest Management (SFM) – Forestry Education and Training Centre (2010); Timber Legality of Verification – Forestry Education and Training Centre (2010); RSPO Lead Auditor Course – Pro Forest &amp; Wild Asia (2011); SCCS RSPO by David Ogg Consulting (September 2012).&lt;br&gt;<strong>Working experience:</strong> Experienced as Junior Consultant at PT Surveyor Indonesia (2002 s/d 2010), assessor for SFM –mandatory (PHPL &amp; PHTL), assessor for industry performance assessment (IPHHK)-mandatory, auditor for Timber Legality of Verification and CoC, auditor for SMK3, auditor for QMS and EMS and auditor for ISPO, RSPO &amp; SCCS at TUV Rheinland Indonesia.</td>
</tr>
</tbody>
</table>

2.3 Assessment Methodology & Agenda

The supply chain certification assessment was conducted January 27-28, 2013 as per the assessment program below. The assessment was carried out in accordance with TUV Rheinland Malaysia’s RSPO audit procedure as well as the RSPO Supply Chain Certification Systems document. An on-site assessment was conducted and the assessment team carried out field and document assessments of compliance to RSPO Supply Chain Certification System requirements. The company proposed the correction and corrective action for all identified non conformities raised to the certification body 15 days after the closing meeting. Verification of closure of non-conformances was conducted through document checked 4 weeks after the closing meeting of the main assessment. The certification assessment agenda is as explained below.

1st Surveillance Audit Agenda :
3.0 ASSESSMENT FINDINGS

3.1 Description of Supply Chain Management System

PT Sinar Alam Permai (SAP) is a refinery and fractionation mill owned by Wilmar International Limited (the parent company) but acts as storage of independent too. The refinery was commissioned in year 2006, with a production capacity of 1,500 tons/day. In year 2009, company increased their capacity to 2,850 tons per day.

PT Sinar Alam Permai (SAP) material used CPO which are supplied by palm oil mill (POM) under Wilmar International Limited (i.e Mustika Sembuluh 1 POM, Kerry Sawit Indonesia 1 POM, PT Bumi Sawit Kencana POM, and PT Sarana Titian Permata POM) and purchased from other suppliers from palm oil mill.

The mill produces olein, stearine and palm fatty acid distillate (PFAD) and the mill receives CPO from Wilmar’s Palm Oil mills as temporary storage before dispatched to buyer or for refined as explained under section 1.1. Currently, PT Sinar Alam Permai receives PK owned PT Wilmar Nabati Indonesia (WINA) Gresik from mills for direct PK dispatch to PT Wilmar Nabati Indonesia (WINA) Gresik mill but in the future, PT Sinar Alam Permai will receive and dispatch their own PK. PT Wilmar Nabati Indonesia (WINA) Gresik and PT Sinar Alam Permai both are subsidiaries of Wilmar International Limited.
The company has a complete standard operation manual and standard operation procedure about supply chain for all strategic operation units. All production processes are conducted internally except transport activity (outsourced process).

At the audit time company has prepared their SCC system according RSPO SCC standard November 2011 Module C (Mass Balance (MB) model) as defined by management PT Sinar Alam Permai in the company’s management system, and will be implemented after getting approval of SCC certification.

The following is a description of the company’s supply chain management system according to the RSPO SCCS requirements, including status of compliance of the company and their outsourced third parties to RSPO SCCS requirements.

Section 1: General Chain of Custody Requirement for The Supply Chain

5.1. Applicability of the General Chain of Custody System Requirements for the supply chain

Findings:
Since PT Sinar Alam Permai decided to implement RSPO SCCS, the company has established supply chain management system. Considering the nature of incoming material, company decide to implement Mass Balance system (Module C).

To support implementation of RSPO Supply Chain, company has a complete standard operation manual and standard operation procedure about supply chain for all strategic operation units.

The name of the person having overall responsibility for and authority over the implementation of these requirements and compliance with all applicable requirements has been assigned at the audit time. There is assignment letter i.e. for Mr. Andreas Pradipta was signed by Askari through letter no. 010/SK/SAP-PGA/XI/2011, issued date on November 01, 2011, the letter explains the responsibilities of Mr. Andreas Pradipta as SCC Management Representative for SCC implementation.

PT Sinar Alam Permai is subsidiary of Wilmar International Limited which is an RSPO member with membership number 2-0017-05-000-00.

At time of audit, the company has implemented their SCC system in accordance with the RSPO SCC standard November 2011 but not selling CPO with RSPO claim.

Compliance status: Full Compliance

5.2. Documented procedures

Findings:
There is a set of existing standard operation procedure covering processes from incoming material CSPO/PK until product dispatch for each product. The company has a procedure for implementation of SCCS requirements. There are a set of existing procedures consisting of:

- Procedure for Cleanliness (SOP/SAP-OPR-001 Rev.0 issued date of January 2, 2009)
- Procedure for reception and dispatch of CSPO raw material and resulting product (SOP/SAP-OPR-002 Rev.06 issued date of January 9, 2014)
- Procedure for traceability (SOP/SAP-OPR-003 Rev.4 issued date of January 9, 2014)
- Procedure for the registration of process to RSPO IT System (SOP/SAP-OPR-004 Rev.0 issued date of October 2, 2012)
- Procedure for loading to ship/truck (SOP/SAP-SHP-001 Rev.3)

However company has not established information about result of production process appropriate with conversion ratio (80% is olein and 20% is sterin) on form of CSPO/PK production report in SOP/SAP-OPR-003 Rev.4. This was raised as a non-conformity.

All activity about reception, production and dispatch was written in detail and recapitulation of daily report and detail and recapitulation of monthly reports.
Compliance status: Non Compliance

NCR No. 2014-01 of 02
In mass balance form (SOP/SAP-OPR-003 Rev.2 poin 6.5.1), there are not information/column of dry fractionation results according conversion ratio (80% is olein and 20% is sterin).

5.3. Purchasing and goods in

Findings:
PT Sinar Alam Permai (SAP) has a mechanism to receive certified material (SOP/SAP-OPR-002 Rev.4). The documents to be checked in order to determine that material received are from certified sources include the delivery note with wet stamp from the origin estate, checking the estate name in the supplier list, and certified code. The company assigned a person to be responsible to check and ensure the certified material are of the minimum quality and quantity as per purchase documents but he/she is check the validity of supplier’s certificate just by checking the certificate only before seller will delivery of material to PT Wilmar Nabati Indonesia (WINA)-Bagendang (appropriate with SOP/SAP-OPR-002 Rev.0). In addition, the mechanism does not describe the actions to be taken if the supplier’s certificate is found to be suspend or not valid. The mechanism does require that the validity of supplier’s certificate are checked via the list of RSPO SCC facilities on the RSPO website (www.rspo.org) or the RSPO IT system within a reasonable timeframe. The results of checking validity of supplier’s certificate are the fourth POM that supply material’s certified still valid their certificate.

When receiving RSPO certified materials in simulation/trial period, the weighbridge operators are to verify the claimed category of the material under mass balance system, supplier supply chain certification number, quality and quantity of products, buyer name & address, seller name & address, and document date in Delivery Order (DO) & Weighbridge (WB) Ticket document. This mechanism is related with procedure of reception and dispatch of raw material (SOP/SAP-OPR-002 Rev.06 issued date of January 9, 2014) under point 6.1.4 where this procedure does cover handling non-conforming material/documents.

Weighbridge (WB) tickets are submitted to the logistic head section everyday for the purpose of counter checking and recording of the correct tonnages received from product supplier (POM). The facility must communicate with trading section in head office about quantity received as monitoring process for dispatch of product.

In year 2013 (January to December), the facility has CPO received amount of 677,800.68 tonnes as non-certified category. Their suppliers are PT Mustika Sembuluh 1 POM – Central Kalimantan (42,924.46 tonnes), PT Kerry Sawit Indonesia 1 POM – Central Kalimantan (34,402.80 tonnes), PT Bumi Sawit Kencana POM – Central Kalimantan (17,334.14 tonnes), PT Sarana Titian Permata POM – Central Kalimantan (48,009.08 tonnes) and other suppliers from palm oil mill (535,130.20 tonnes). PT Mustika Sembuluh 1 POM, PT Kerry Sawit Indonesia 1 POM, PT Sarana Titian Permata POM and PT Bumi Sawit Kencana POM has RSPO certificate and has been valid. See detail of information about certified supplier in appendix 3. The raw material purchased/received by facility is CPO only.

Compliance status: Full Compliance

5.4. Outsourcing activities

Findings:
The only activity outsourced to independent third parties in PT Sinar Alam Permai is transportation. PT Sinar Alam Permai only acts as user of the transportation services but all related policies and decisions of the transportation supplier are made by the holding company so the facility has ensured that the independent third party complies with RSPO SCCS requirements and does have a list of transportation companies used for transport of the facility’s final products. The facility does not outsource activities for the processing or production of RSPO certified materials. The facility use trucks and barges for dispatch their product. In the company’s procedure for loading to ship/truck (SOP/SAP-SHP-001), it is stated that if there is a new contractor/transporter, the facility will inform the certification body (CB) by email or fax.
Compliance status: Full Compliance

5.5. Sales and goods out

Findings:
The sales and goods out mechanism of the company are described in their procedure of reception and dispatch of raw material CSPO and result product (SOP/SAP-OPR-002 Rev.06). Records for outgoing RSPO certified product will be recorded in several type of record depend on the transfer method used such as:
- Barge/vessel: shipment detail report; shipment loading report; declaration of taking and analysis sample; share sounding report for loading; sealing report; declaration of dispatch; Bill of Lading (B/L); manifest and surveyor report.
- Truck: Sales Order (SO); Delivery Order (DO), Certificate of Analysis, Weighbridge Ticket, and delivery Note.

All products (certified products) dispatched to buyers has records with information consist about reference number, date of issued document, Delivery Order number, Contract Number, buyer name including the address of buyer, seller name including the address of seller, description product (include supply chain model in the form of wet stamp), loading date, the quantity of the products delivered and reference to related transport documentation.

The company has implemented this system for their regular product while company will include certified product claim, i.e. “Mass Balance” and SCC certificate number on each delivery document. Until conducting audit that the facility not selling CPO/PK under RSPO claim so auditor ensure the facility has compliance with this indicator based on the results of simulations which carried out by the facility to implement a system that has been built.

In year 2013 (January to December), The facility has CPO despatch amount of 51,023.58 tonnes with category of non-certified. Furthermore, the facility has despatch material such as RBDPO, PFAD, RBDSOL and RBDSST with category of non-certified.

Compliance status: Full Compliance

5.6. Registration

Findings:
PT Sinar Alam Permai has been registered on RSPO E Trace with registration number RSPO-P01000000395. The E trace will expired on May 19, 2014 for this year period.

Compliance status: Full Compliance

5.7. Training

Findings:
PT Sinar Alam Permai has training procedure (SOP/SAP-PGA-011 Rev.1) and matrix of training program for year 2014 wich created by Personnel and General Affair Head Office. There are not replacement of PIC and realization of SCCS training from program training year 2013 has conducted on January 7, 2014 so on year 2014 the facility not planning for SCCS training.

RSPO Supply Chain training was actually done on January 7, 2014 attended by representative of operational (logistic, pump house, tank farm, shipping), administration of operations, PPIC (Product Planning Inventory Control) & MR (Management Representative), secretary, control document, EHS and security as seen from training records such as attendance list and training modules. Topic of training is training
of the remaining of SOPs related to RSPO SCCS for all staff.

Compliance status: Full Compliance

5.8. Claims

Findings:
The company has not yet prepared a procedure for certified product communication and claim according to RSPO requirements as they have not made any claims yet. According to product traceability instruction, the facility will only make claims regarding the use of or support of RSPO certified material that are in compliance with the RSPO Rules for Communication and Claims after the facility has claim under RSPO scheme. This will confirmed during the next audit.

Compliance status: Compliance with observations

Section 2 : Module C Mass Balance

C.1 Processing

Findings:
The supply chain models used by certified CPO suppliers supplying to PT Sinar Alam Permai (Mustika Sembuluh mill and Kerry Sawit Indonesia mill) is Mass Balance (MB) so the facility decided to use the same model as the model used by their supplier. The facility has established a clear system and standard operation procedure (SOP) including record system where supply chain model used is Mass Balance (MB).

Compliance status: Full Compliance

C.2 Record keeping

Findings:
The company has established a mechanism for control and maintenance of the data and document used in production process as stated on the records control procedure and receive and dispatch raw material procedure and traceability procedure. The retention time for all records and reports for certified material and product has been defined for at least for ten (10) years (SOP/SAP-OPR-002 Rev.6 page 6). The storage and maintenance of documents is the responsibility of the logistic departments. The facility will clearly indicate the supply chain model used with trade names in relevant documents (draft), e.g. WB ticket, shipment detail report and bill of lading with "product name"/MB or Mass Balance and certificate number.

Compliance status: Full Compliance

C.3 Mass Balance System

Findings:
The facility maintains records and balances all receipts of material and deliveries of product on daily basis. The material balance can show delivery of product sales from a positive stock. Data in the material accounting system year 2013 are valid and always be valid from receive material (input), processing (re-
finering & dry fractionation) until despatch to buyer. Volume of receive material (input) has matches with the volume of despatch (output) appropriate yield scheme (annex 4 of certification system).

In mass balance report, all volumes of palm oil and refinery product that are delivered are deducted from the internal material accounting system but not considering the conversion ratios which has stated on RSPO certification attachment system. This was raised as a non-conformity no.2014-02 of 02.

In year 2013, the facility not purchasing segregated sustainable palm and palm kernel product

**Compliance status:** Non Compliance

**NCR No. 2014-02 of 02**

In mass balance report year 2013, there are not information/volume of dry fractionation results according conversion ratio (80% is olein and 20% is stearin).
3.2 Status of Previously Identified Non-conformities

A summary of all previously identified non-conformances is as below:

**SCCS Non-conformance 2012 -SCCS- 01 of 05**:
The facility does not have complete procedures covering the implementation of all the elements in the SCCS requirements i.e the company has not established procedure/mechanism for checking validation of raw material supplier’s SCC certificates, procedure of registration of every transaction on the RSPO IT system, procedure for dispatch of product from refinery process and procedure for distribution of information about mass balance and stock to related sections.

**Evidence of Correction/Corrective action**:
- The facility update their procedure for reception and dispatch of raw material CSPO and resulting products (SOP/SAP-OPR-002 Rev.04) and create a product flowchart where related with procedure of dispatch for refinery/fractionation of product, and validity of supplier’s certificates.
- The facility update the traceability procedure (SOP/SAP-OPR-003 Rev.2) for distribution of information of mass balance and stock to related sections.
- The facility has new procedure for registration and entry transaction in RSPO IT (e-trace).
- The Facility has been enhance communication with Head Office to fulfill all documentation requirements.

The facility provided new and update procedures relevant for SCCS implementation at PT Sinar Alam Permai, such as:
1. The procedure for registration process to RSPO IT System (SOP/SAP-OPR-004 Rev.0). This procedure has described use of the e-Trace system member area.
2. Procedure for reception and dispatch of CSPO raw material and resulting products (SOP/SAP-OPR-002 Rev.06) and product flowchart. Point 8.1 has described the dispatch procedure for all products (CSPO, CSPK, and refinery/fractionation product) but shipment activities base on SOP/SAP-SHP-001. Point 6.1.3 has described the mechanism to ensure the validity of RSPO SCCS certificate supplier.
3. Procedure for traceability (SOP/SAP-OPR-003 Rev.3). This procedure covers communication to product supplier (POM) related receive raw material and trading section in head office related to dispatch of products, information of mass balance and stock.

**Auditor Conclusions**: Closed.

**SCCS Non-conformance 2012 –SCCS- 02 of 05**:
The facility does not check validity of supplier’s certificate via the list of RSPO SCC facilities on the RSPO website (www.rspo.org) or the RSPO IT system as required in SCCS requirement.

**Evidence of Correction/Corrective action**:
The facility revised procedure no. SOP/SAP-OPR-002 with add the mechanism about ensure of the validity of supply chain certificate of supplier. Draft of mechanism is:
- CSR team will submit information to facility if there is any additional certificate of supplier.
- Check on the RSPO website (www.rspo.org) to ensure that the certificate of supplier is still valid.
- Request RSPO SCCS certificate from supplier.
- Ensure that the delivery does not exceed the unit capacity (periodically).
- Periodically check the validity of supplier to ensure that the certificate is not suspended.

The facility has provided an updated procedure (SOP/SAP-OPR-002 Rev.06) where in this procedure (point 6.1.3) it is explained the mechanism of ensuring the validity of the supply chain certificate of the supplier. The facility has conducting check validity certificate for supplier (POM). The results of checking validity of supplier’s certificate are the fourth POM that supply material’s certified still valid their certifi-
SCCS Non-conformance 2012 – SCCS-03 of 05:
The facility does not have a mechanism for handling non conforming material/document under all possible conditions e.g supply chain certificate of suppliers not valid/suspended, etc.

**Evidence of Correction/Corrective action:**
The facility revised procedure no. SOP/SAP-OPR-002 and add the mechanism for handling non conforming material/document. The mechanism states that non conforming material/document will be reported to the management representative (MR) and MR will check. Non conforming material/document must be separated and vehicle can not discharge until get the confirmation from MR. That mechanism will also apply if:
- The certificate of suppliers is suspended
- The supplier is not on the certified supplier list but it has certified product identification
- The supplier is on the certified supplier list but it has no (or forgot to) give any certified product identification
- Enhancing communication with Head Office in terms of fulfillsments for documents and complete requirements.
- The implementation during last internal audit has been detailed and comprehensive and simulate all possible conditions occur

The facility has provided an updated procedure (SOP/SAP-OPR-002 Rev.06) where in this procedure (poin 6.1.4) has explained the mechanism of handling non conforming material/document

**Auditor Conclusions:** Closed.

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SCCS Non-conformance 2012 – SCCS-04 of 05:
The facility has not ensured that the independent third party complies with the intent and requirements of the RSPO Supply Chain Standard

**Evidence of Correction/Corrective action:**
- The facility request to head office for coordination with third parties to be willing to comply with the SCC requirements in the form of “self declaration”.
- Monitoring of activity at the entrance by security guards further tightened (poin 6.1.1 in SOP/SAP-OPR-002).

Monitoring of activity in loading to ship/truck compliance with procedure (SOP/SAP-SHP-001)
The facility will request to head office about related information third party used

The facility has provided a self declaration letter from transport company where the transport companies agree for complies with requirement of the RSPO supply chain. The facility has submitted form of examination results at the entrance by security guards and loading material into the ship/truck.

**Auditor Conclusions:** Closed.

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SCCS Non-conformance 2012 – SCSS-05 of 05:
The facility does not maintain a list of transportation companies used
3.3 Identified Non-conformances against RSPO SCCS Requirements, Corrective Actions Taken and Auditors Conclusions

During 1st surveillance assessment, a total of 2 non-conformances were identified. The company has taken the necessary corrective action to close these non-conformances within 60 days of completion of the assessment, and this was verified by the audit team through document verification audit submitted by the company. A summary of all identified non-conformances, corrective actions taken and auditor conclusions is as below:

**SCCS Non-conformance 2014 –SCCS-01 of 02:**

In mass balance form (SOP/SAP-OPR-003 Rev.2 point 6.5.1), there are not information/column of dry fractionation results according conversion ratio (80% is olein and 20% is sterin).

**Correction:**
The facility will revise procedure and additional column of conversion ratio for production process appropriate with RSPO

**Corrective Action:**
Conversion ratio information will be written on SOP

**Auditor Conclusions:** Closed.

**Date of closure:** March 03, 2014

**Verification result:**
The facility has provided an updated procedure (SOP/SAP-OPR-011 Rev.05) where in this procedure (point 6.5.1) has explained new format about CSPO/PK production daily and monthly report.

**SCCS Non-conformance 2014 – SCSS-02 of 02:**

In mass balance report year 2013, there are not information/volume of dry fractionation results according conversion ratio (80% is olein and 20% is sterin).

**Correction:**
The facility will provide add information/column of conversion ratio on mass balance year 2013/2014 where appropriate with type of product and their conversion ratio.

**Corrective Action:**
Monitoring of mass balance yearly has include information of conversion ratio and ensure of volume/quantity on onversion ratio column appropriate with requirement/standard.

**Auditor Conclusions:** Closed.

**Date of closure:** March 03, 2014

**Verification result:**
The facility has provided and revision of mass balance report where column of conversion ratio has available and volume/quantity on their report has appropriate with requirement/standard.
3.4 Conclusion and Approval for RSPO Supply Chain Certification

The auditor has confirmed through the audit process that PT Sinar Alam Permai (SAP) has established and maintains an effective system to ensure compliance with the RSPO Supply Chain Certification System requirements ( dated November 2011). It is also confirmed that the company’s system to records annual volume of certified product sold for defined period will not exceeded the certified annual tonnages as claimed in the organization’s RSPO certificate no.

TÜV Rheinland Malaysia confirms that PT Sinar Alam Permai (SAP) complies to the RSPO Supply Chain Certification System requirements.
4.0 CERTIFIED ORGANISATION’S ACKNOWLEDGEMENT OF INTERNAL RESPONSIBILITY

4.1 Date of Next Surveillance Visit

The next surveillance visit is planned for September 2014.

4.2 Acknowledgements of Internal Responsibility and Formal Sign-Off by Client

It is acknowledged that the assessment visit was carried out as described in this report and we accept the assessment findings and report content.

Signed on behalf of
PT Sinar Alam Permai
Andreas Pradipta, ST
Management Representative
Date: March 03, 2014

Signed on behalf of TUV Rheinland Malaysia
Hendra Fachrurrozy
Lead Auditor
Date: March 03, 2014
APPENDICES

Appendix 1: Details of Supply Chain Certification Certificate

Sertifikat

Standar: Sertifikat Rantai Pasok RSPO: Nopember 2011
No. Registered Sertifikat: 13502253 001

Berdasarkan hasil audit yang mengacu pada persyaratan Sistem Sertifikasi Rantai Pasok RSPO, sejak 2011, dan konformitasinya dengan kriteria yang ditetapkan oleh TÜV Rheinland Malaysia Sdn. Bhd. dengan undang-undang dan peraturan perundang-undangan yang berlaku, maka kami mendeklarasikan bahwa sertifikat ini dikeluarkan untuk memberikan manfaat secara keseluruhan, baik untuk petani maupun perusahaan, yang menerapkan kriteria dan prosedur operasional yang ditetapkan oleh Sistem Sertifikasi Rantai Pasok RSPO.
Appendix 2: List of Abbreviations

<table>
<thead>
<tr>
<th>Abbreviation</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>B/L</td>
<td>Bill of Lading</td>
</tr>
<tr>
<td>CB</td>
<td>Certification Body</td>
</tr>
<tr>
<td>CPO</td>
<td>Crude Palm Oil</td>
</tr>
<tr>
<td>CSPO</td>
<td>Certified Sustainable Palm Oil</td>
</tr>
<tr>
<td>CSPK</td>
<td>Certified Sustainable Palm Kernel</td>
</tr>
<tr>
<td>EHS</td>
<td>Environmental, Health and Safety</td>
</tr>
<tr>
<td>MB</td>
<td>Mass Balance</td>
</tr>
<tr>
<td>MR</td>
<td>Management Representative</td>
</tr>
<tr>
<td>PIC</td>
<td>Personal in Charge</td>
</tr>
<tr>
<td>P&amp;C</td>
<td>Principles &amp; Criteria</td>
</tr>
<tr>
<td>PFAD</td>
<td>Palm Fatty Acid Distillate</td>
</tr>
<tr>
<td>PK</td>
<td>Palm Kernel</td>
</tr>
<tr>
<td>PKO</td>
<td>Palm Kernel Oil</td>
</tr>
<tr>
<td>POM</td>
<td>Palm Oil Mill</td>
</tr>
<tr>
<td>PPIC</td>
<td>Product Planning Inventory Control</td>
</tr>
<tr>
<td>RSPO</td>
<td>Roundtable on Sustainable Palm Oil</td>
</tr>
<tr>
<td>RPO</td>
<td>Refined Palm Oil</td>
</tr>
<tr>
<td>SOP</td>
<td>Standard Operating Procedure</td>
</tr>
<tr>
<td>SO</td>
<td>Sales Order</td>
</tr>
<tr>
<td>SCCS</td>
<td>Supply Chain Certification System</td>
</tr>
<tr>
<td>SAP</td>
<td>Sinar Alam Permai</td>
</tr>
<tr>
<td>WB</td>
<td>Weighbridge</td>
</tr>
<tr>
<td>WINA</td>
<td>Wilmar Nabati Indonesia</td>
</tr>
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</table>

Appendix 3: List of certified supplier

<table>
<thead>
<tr>
<th>No.</th>
<th>Nama Supplier</th>
<th>Alamat</th>
<th>No. Telp</th>
<th>Contact Person</th>
<th>Certificate No.</th>
<th>Supply chain model</th>
<th>Expiry Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>2</td>
<td>PT Kerry Sawit Indonesia POM 1</td>
<td>Jl Jenderal Sudirman KM 62 Sampit – Pangkalan Bun, Desa Sembuluh 1, Kecamatan Danau Sembuluh, Kabupaten Seruyan, Kalimantan Tengah, Indonesia.</td>
<td>0816 280870</td>
<td>Imung Putro</td>
<td>01 100 117292</td>
<td>Mass balance</td>
<td>17 Juni 2016</td>
</tr>
<tr>
<td>4</td>
<td>PT Sarana Titian Permata POM</td>
<td>Jl Ds Tanjung Rangas, Kecamatan Seruyan Hilir, Kabupaten Seruyan, Kalimantan Tengah, Indonesia</td>
<td>0811 5209807</td>
<td>Dewi Anggraeani</td>
<td>MUTU-RSPO/022</td>
<td>Mass balance</td>
<td>30 November 2017</td>
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</table>
## Appendix 4: List of certified Customer

<table>
<thead>
<tr>
<th>No.</th>
<th>Customer Name</th>
<th>Alamat</th>
<th>No. Telp</th>
<th>Contact Person</th>
<th>Certificate No.</th>
<th>Supply chain model</th>
<th>Expiry Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>-</td>
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<td>-</td>
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</tbody>
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