



Quality Management PROCEDURE

Number: QMV37.232GL
Revision: 2010-12-03
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Originated by: CD

External procedure

Approved by: CB

1. Purpose

Country	Algeria
Mark:	Certificate de Conformité
Procedure author	TÜV Rheinland LGA Products GmbH
Revision date:	03.12.2010

This document describes the procedure for inspection, preparation and issuance of 'Certificate de Conformité' ('Certificat de contrôle qualité des marchandises') for products to be imported to Algeria as regulated by note No 16/DGC /2009 of the Central Bank of Algeria. The certificate must be issued by independent third parties being member of IFIA (International Federation of Inspection Agencies). TÜV Rheinland Group is a member of IFIA. There is no official confirmation that compliance with Algerian national standards is a precondition for the issuance of the certificate.

Since July 27th, 2009, the payment transaction for all imports to Algeria must be processed via Letters of Credit (L/C).

2. Application

2.1. Scope (Products Covered)

All consignments of imported consumer goods should be accompanied by a 'Certificate de Conformité'.

Exception: Goods with no L/C and no shipment invoice, as the CoC is issued essentially for Bank of Algeria to confirm that the products sent are really in accordance to the invoice.

2.2. Type of Approval

'Certificate de Conformité' for shipment. Each shipment (shipment invoice) requires a separate certificate.

IMPORTANT: For the certificates 100% PSI (Pre-shipment inspection) is required.

3. Additional Instructions and References

3.1. Why our customers need this mark

- Custom authorities require a 'Certificate de Conformité' (along with other certificates) for release of the shipments the payment method of which is 'Letter of Credit' (L/C). Since July 27th, 2009, the payment transaction all imports to Algeria must be processed via Letters of Credit.
- Provide the Central Bank of Algeria with a proof that the goods paid for correspond to those declared.

3.2. Technical country information

Rated voltage in the country 220V/50 Hz. The plug is identical to France / Belgium plug. One plug type is of class I with 3 connectors; one plug type is of class II with 2 connectors.

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3.3. Standards - Accreditation

Testing, if required, must be done according to Algerian (IANOR) standards, or according to international (ISO, IEC) standards

3.4. Additional Approval (more than one shipment)

A new certificate has to be issued for a new shipment, based on a repeated Pre-Shipments Inspection. Thus no facilitation for repeated shipments.

3.5. Lead-time

First time shipment of products: 7 working days

Repeat shipment: 5 working days

Issue of certificate: 3 working days

The above lead times are based on assumption that all the required documents (please see below) have been completely submitted. The copy of the certificate can be delivered via fax or email immediately after certification. The original certificate has to be sent by mail or courier (additional charges may apply) to the required address (the certificate must have the official stamp of TUV Rheinland).

3.6. Pricing

Please get in touch with below address & telephone numbers

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3.7. Documentation required to begin

New Project (Products being shipped for first time)

- TUV Rheinland Algeria Application form (to be provided by the local TUV Rheinland office).
- TRG Safety test and EMC test reports (if available)
- Product description / -specification
- Letter of Credit (L/C), if available
- Shipment invoice and eventually further documents describing the goods shipped, stated in the L/C.
- Packing list

Repeat shipment of products already shipped with TUV Rheinland CoC

- TUV Rheinland Algeria Application form (to be provided by the local TUV Rheinland office).
- Letter of Credit (L/C), if available
- Shipment invoice and eventually further documents describing the goods shipped, stated in the L/C.
- Packing list

3.8 Samples

Samples are not required

3.9 Factory inspection

NA

3.10 Marks

NA

3.11 Qualified testing facilities:

1. All TUV Rheinland Laboratories
2. Other test laboratories (having no accreditation) where testing is conducted by TUV Rheinland qualified project engineer with verification of the utilized premise according to ISO 17025.

4. Definitions

L/C: Letter of Credit

PSI: Pre-Shipment Inspection

5. Jurisdiction and Responsibilities

5.1. Responsibilities

Drafting and maintenance of this procedure is the responsibility of Mr. Claus Draga, Regional Business Field Manager P.07 Market Access Services Europe and Eastern Europe. Implementation of this procedure is the responsibility of the Regional International Approvals Manager. All responsible parties shall report inaccuracies and discrepancies to the responsible for this procedure.



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5.2. Contact Information

Tel.: + 90 216 655 32 00 (pbx)

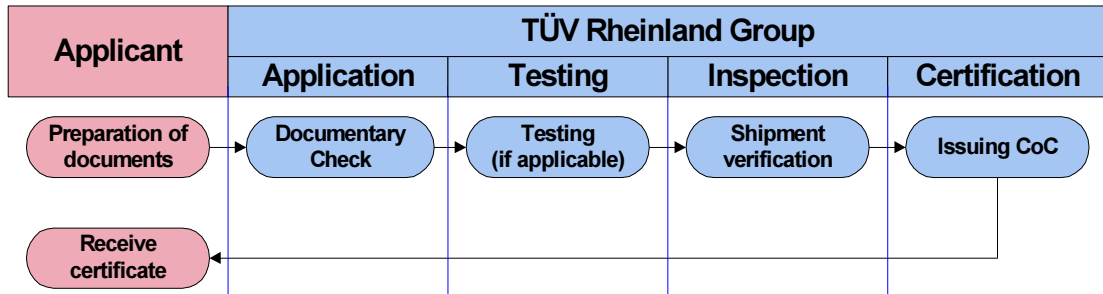
Fax: + 90 216 655 32 61

Email: info@tr.tuv.com

6. Pricing

Please get in touch with above address & telephone numbers

7. Procedure



8. Attachments

None