

## CERTIFICATION OF NON-DESTRUCTIVE TESTING PERSONNEL ACCORDING TO EN ISO 9712

### A. DATA ON THE CANDIDATE / CERTIFIED PERSON

**Personal information** .....  
 surname ..... first name ..... academic title (education) .....

**Address** .....  
 street, house number .....  
 zip code ..... town .....  
 landline / cell phone number .....  
 e-mail .....

**Date and place birth** .....  
 date of birth ..... place of birth .....

photo space  
for statement of  
entitlements

### B. PRINCIPAL / PAYER

**Company** .....  
 name ..... NIP .....

**Address** .....  
 street, house number ..... zip code ..... town .....  
 phone number, fax ..... e-mail .....

### C. PRINCIPAL / PAYER - CONTACT DETAILS

**Address for correspondence** .....  
 (if different from above) street, house number ..... zip code ..... town .....

**Contact person** .....  
 surname, first name ..... e-mail .....  
 landline / cell phone number .....

### D. CERTIFICATION

Type of certification: First certification (Pc), Extension (Ro), Recertification (Re), Renewal (Od).

CERT. TYPE	METHOD, DEGREE	INDUSTRIAL SECTORS / PRODUCT	PED	EXAM DATE <sup>1</sup>	CERTIFICATE NUMBER
			<input type="checkbox"/>		

<sup>1</sup>) if any, please enter special needs in the free line: e.g., selected sectors, single sector- and other needs.

#### REQUIRED ATTACHMENTS TO THE CERTIFICATION APPLICATION:

- List of NDT experience
- Ethical rules for NDT personnel
- A copy of a current certificate of visual capacity
- A copy of the document confirming your education (in case of higher education)
- For Pc - a copy of the certificate of participation in training in non-destructive testing
- For Pc - confirmation of initial practical training prior to the qualification examination according to EN ISO 9712
- For Ro, Re, Od - a copy of the certificate
- Current photo in hard copy or electronic version (if NDT statement of authority is to be issued) - please use the photo submitted in previous certification processes.
- A copy of a certificate from a recognized third party if it confirms the candidate's competence

**Important!:** If the candidate applies for PED recognition and the PED box is checked in the above table, the form "Confirmation of NDT personnel activity in the area of PED 2014/68/EU" signed by the employer and the candidate is required for each type of certification.

- see attachments to the application [downloadable from the website](#)



## E. AUTHORISATION / SIGNATURE

I hereby give my consent to the Personnel Certification Body of TÜV Rheinland Polska Sp. z o.o. to use the scanned signature solely for the purpose of issuing a certificate card in accordance with EN ISO 9712.

Authorization for the Personnel Certification Body of TÜV Rheinland Polska Sp. z o.o. is necessary for the certification process.

Please provide the candidate's signature in the box below.

## F. STATEMENT OF THE CANDIDATE / CERTIFIED PERSON

I declare that all the data I have provided are true.

I undertake to comply with the ethical rules for NDT personnel (see appendix "Ethical rules for NDT personnel"), which are in force at the TÜV Rheinland Polska Sp. z o.o. Personnel Certification Body in the certification program for NDT personnel.

I am aware that

- NDT personal certificate is the property of the certification body. The rules for its use, maintaining its validity during the certification period are described in the certification program published on the website [www.tuv.pl](http://www.tuv.pl) and in the certification application with attachments as well as the ethical rules of the unit. The ethical rules are signed by the person applying for certification, and the certification application is signed by both the person and the employer at the start of the certification process. With my signature, I acknowledge and commit myself to the proper use and maintenance of the validity of the certificate,
- The certificate remains valid only with continuity of NDT practice (p. 3.38 and 10.1c according to EN ISO 9712) and preservation of vision,
- a significant break in NDT practice, e.g., one continuous break of > 1 year, leads to revocation of the certificate,
- provision of false data, misuse of the certificate or violation of ethical rules may lead to revocation of the certificate, and if the certificate is misused or abused by the holder, it may be revoked,
- correction of data on the certificate due to incorrect or incomplete data provided in the application is chargeable (according to the price list).

I grant permission to the certification body to inquire about and inspect any information and documentation related to the certification process, in particular, current certificates of visual ability and NDT test documentation that can confirm the person's testing practice.

I undertake that the certification body will be promptly informed of all cases of formality or challenge with respect to the issued certificate.

I release the certification body from any claims that may arise from misuse or inappropriate use of the certificate.

I agree to the processing of my personal data for the purpose of the certification process by TÜV Rheinland Polska Sp. z o.o., Wolności 347, 41-800 Zabrze to the extent stated in the certification process, including the certificate of vision. The data will be processed on the basis of Art. 6 par. 1 lit. a and Art. 6 par. 1 lit.f of the RODO and will be transferred to other entities within the TÜV Rheinland Group and other entities co-implementing the service. Data will be published on the website in the form of a list of certified persons. The data will be kept until this consent is revoked or the certificate and its retention period expire. I have the right to access my personal data, rectification, objection to processing, deletion or restriction and data portability. I can revoke my consent at any time without affecting the lawfulness of the processing. I have the right to lodge a complaint with a supervisory authority. Provision of personal data is voluntary but is a prerequisite for the certification service. Data Protection Officer details: Adam Piątek, inspektor-do@tuv.pl, mailing address: TÜV Rheinland Polska Sp. z o.o., Wolności 347, 41-800 Zabrze.

**Candidate:** .....  
place, date name and surname, signature

## G. STATEMENT OF THE EMPLOYER / EMPLOYER'S REPRESENTATIVE / SELF-EMPLOYED PERSON / PAYER

I hereby certify that

- I am, with respect to the certified person, the employer or the employer's authorized representative,  OR • I am self-employed and take responsibility for all activities assigned to the employer in point 5.5.3 of EN ISO 9712,
- records are maintained for annual vision certifications, with no gaps of more than 12 months between eye examinations, as required by EN ISO 9712,
- I give my permission to the certification body to inquire about and inspect any information and documentation related to the certification process, in particular current certificates of visual ability and NDT test documentation that can confirm the person's testing practice,
- the presented data are true and consistent with point 10.1c and 3.38 of EN ISO 9712 (no significant break in testing).

**We will contract a certification body to certify the above candidate.**

The processing of the certification application will be initiated after the exam and the certificate will be shipped after payment of the fee for the exam and certification procedure. If the application is denied or the certificate is withdrawn, there is then no claim for a refund of the fee.

**Principal / Payer:** .....  
place, date name and surname, signature

## COMPANY STAMP

Please send the certification application to:

In case of any questions, please contact us:

**NDT Certification Section**  
TÜV Rheinland Polska Sp. z o.o.  
Wolności 347  
41-800 Zabrze

Justyna Wodzińska  
Tel. 32 416 72 12 or 697 105 735  
✉ [justyna.wodzinska@pl.tuv.com](mailto:justyna.wodzinska@pl.tuv.com)  
✉ [ndt.cert@pl.tuv.com](mailto:ndt.cert@pl.tuv.com)

Roksana Przybył  
Tel. 32 416 71 52 or 693 410 037  
✉ [roksana.przybyl@pl.tuv.com](mailto:roksana.przybyl@pl.tuv.com)  
✉ [ndt.cert@pl.tuv.com](mailto:ndt.cert@pl.tuv.com)

- A)  Industrial experience in testing at first certification (**Pc, Ro**) or B)  Confirmation of continuity of experience at renewal (**Od**)  
 - the required initial practical training is a prerequisite for admission to the exam;  
 (\*\*total time of experience - including time of initial internship - is considered for certification)

Surname and First Name of Candidate: ..... Employee  Self-employed\*

For A: Place and date of training ..... Certificate number .....  
 (Note: applies only to special, recognized practical training as equivalent to an initial internship)

Method / grade / sectors  (MT; PT; VT; RT; RT-IO; UT; ET/1; 2; 3/ c, f, w, wp, t)	Description of activities (description of work performed, activities in the area of certification)	For A ( <b>Pc, Ro</b> ): - period of total experience** (number of days in total, 1 day = min. 7h, 1 month = 20 days)  For B ( <b>Od, Re</b> ): - date of document	For B: - document name	Confirmation of industrial experience*
				<p><b><u>Company seal or full company name and address:</u></b></p>           <p><b><u>Person confirming industrial experience<sup>1</sup>:</u></b>                      name, surname .....                      job title .....                      .....                      date, signature</p> <p><b><u>Contact information for the confirmer:</u></b>                      phone .....                      e-mail .....</p>

Date and signature of candidate.....

\*in the case of self-employed or unemployed persons, the competence of the so-called "third party" for the purposes of this statement will be verified and recognized individually by the certification body.

<sup>1</sup>A confirmer is a person who holds a current certificate of competence in a particular method and degree not lower than the degree of certification for which the candidate is applying (a copy should be attached), or a person who does not hold a certificate of competence but is employed in the same organization as the candidate, being his/her direct or indirect supervisor having in his/her scope of duties the supervision or coordination of NDT activities, or a person representing the company according to the KRS (according to the company's registration documents).



## Quality Management

### Confirmation of NDT personnel activity in the area of PED 2014/68/EU

Full name of the candidate: .....

Certificate No. \*): .....

\*) specify only in case of certification renewal or recertification

It is hereby certified that the applicant for certification has accumulated sufficient experience in non-destructive testing of non-separable joints on pressure equipment within the last 5 years.

The confirming party is: (mark "X" )

- Pressure equipment manufacturer
- Pressure equipment user
- Recognized third party

Company name or company seal:

.....

.....  
Place, date

.....  
Confirmer<sup>1</sup> (full name, signature)

.....  
Place, date

.....  
Signature of the candidate

<sup>1</sup> A confirmer is a person who holds a current certificate of competence in a particular method and degree not lower than the degree of certification for which the candidate is applying (a copy should be attached), or a person who does not hold a certificate of competence but is employed in the same organization as the candidate, being his/her direct or indirect supervisor having in his/her scope of duties the supervision or coordination of NDT activities, or a person representing the company according to the KRS (according to the company's registration documents).

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## Code of Ethics for NDT Personnel

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Persons applying for and holding a certificate from TÜV Rheinland Polska Sp. z o.o. Personnel Certification Body in the Certification Programme shall comply with the following code of ethics:

### **Integrity**

Non-destructive testing shall be carried out in accordance with the qualifications, in an honest and competent manner. One shall undertake only testing or supervision of testing in accordance with the scope of the NDT competences described in the personal certificate of competence and the scope of duties established by the employer.

One shall carry out the non-destructive testing in accordance with the standards and/or applicable procedures. Certified personnel should keep up-to-date on the current state of the standards, testing methods and techniques and maintain their knowledge and qualifications at an appropriate technical level.

### **Public welfare**

The personnel performing non-destructive testing shall comply with the regulations on occupational health and safety and environmental protection applicable at the place of testing. In case of observing a violation of legal rules, standards, or procedures related to the conduct of the non-destructive testing, certified personnel shall immediately notify the employer. If the employer does not take corrective action, the certified personnel should report the situation to the certification body.

### **Impartiality, confidentiality**

The execution of testing and the evaluation of results shall be carried out without any pressure, including financial, social or political. Determination of test results, approval and signing of test documentation shall be carried out in an impartial manner in accordance with one's qualifications and competencies described in the personal certificate and the employer's scope of duties. If pressure affecting impartiality is observed, personnel should inform the certification body of such a situation. If there is a potential risk of a conflict of interest between the employer or the client, the personnel shall not carry out non-destructive testing and shall inform the relevant party of this situation. The personnel carrying out the tests shall be confidential in submitting the results. They shall comply with the provisions and rules in force at the testing place. The certification body may suspend, limit or revoke the certification if the certification body identifies a violation of the abovementioned code of ethics and the misuse of the certificate, or if it compromises the credibility of the certification carried out.

I hereby confirm that I am acquainted with this code of ethics, understand it and accept it.

*Name and surname*

*Date and Place*

*Signature*

.....

.....

.....

**Exam:**

method	degree	exam date	exam location
(VT, MT, PT, RT, UT, ET, RT-IO, UT-PA, UT-TOFD)	(1,2,3)		

Please document your initial practical internship prior to the exam by completing the chart below (instructions are included in the informational appendix and email information) and submit to the confirmer for signature.

**Surname, first name of the candidate**

**E-mail and phone number**

**We confirm that the candidate has completed the initial practical internship for the grade exam, according to the parameters listed in the table below:**

Method	Grade 1 [days/months/years]**	Grade 2 [days/months/years]**	Grade 3* [days/months/years]**	Sectors

\* for the initial placement for the 3rd degree, please attach a copy of the certificate in the 2nd degree  
 \*\* 1 day = min. 7h, 1 month = 20 days

Company details or company seal

.....  
Date and place

**Confirmer:**

.....  
Surname and first name

.....  
Signature

**Notes:**

A confirmer is a person who holds a current certificate of competence in a particular method and degree not lower than the degree of certification for which the candidate is applying (a copy should be attached), or a person who does not hold a certificate of competence but is employed in the same organization as the candidate, being his/her direct or indirect supervisor having in his/her scope of duties the supervision or coordination of NDT activities, or a person representing the company according to the KRS (according to the company's registration documents).

- The form must be submitted to the certification body no later than 2 weeks before the exam.  
 Please send the completed and signed form along with the certification application and necessary attachments by mail to the address of the Personnel Certification Body:

TÜV Rheinland Polska Sp. z o.o.  
 NDT Personnel Certification Section  
 ul. Wolności 347  
 41-800 Zabrze

Please contact us directly for questions and special cases (deadline):

Justyna Wodzińska  
 tel. 32 416 72 12 or 697 105 735  
 ✉ [justyna.wodzinska@pl.tuv.com](mailto:justyna.wodzinska@pl.tuv.com)  
 ✉ [ndt.cert@pl.tuv.com](mailto:ndt.cert@pl.tuv.com)

Roksana Przybył  
 tel. 32 416 71 52 or 693 410 037  
 ✉ [roksana.przybyl@pl.tuv.com](mailto:roksana.przybyl@pl.tuv.com)  
 ✉ [ndt.cert@pl.tuv.com](mailto:ndt.cert@pl.tuv.com)

### TIPS

Certification includes:

#### Product sectors:

- c: castings (ferrous and non-ferrous materials),
- f: forgings (all types of forgings: ferrous and non-ferrous materials),
- w: welded joints (all types of welds and soldered joints of ferrous materials and non-ferrous materials),
- t: pipes of various diameters (seamless, welded, ferrous and non-ferrous materials),
- wp: plastically processed products with the exception of forgings (e.g., plates, shafts, rods).

Industrial Sectors:

- m: manufacturing
- s: pre-operational and operational research, including manufacturing (note: sector s includes sector m)

#### Minimum requirements for initial industrial practice (prior to training and examination)

Method	Grade 1	Grade 2	Grade 2 - directly	Grade 3
VT, MT, PT, ET	3 days	- completed training 1 grade and - 1 week	2 weeks	1 month experience in grade 2 in the method (i.e., with a level 2 certificate)
UT, RT	1 week	- completed training 1 grade and - 2 weeks	1 month	1 month experience in grade 2 in the method (i.e., with a level 2 certificate)
RT-IO	-	-	2 weeks	-
UT-PA, UT-TOFD	-		8 months of holding a current level 2 certificate or holding a current level 3 certificate	-

Note: the times given in the above table are the minimum admissible times for the candidate to take the exam; the Personnel Certification Body accepts situations when the candidate can confirm a greater amount of industrial practice time at this stage, already meeting the requirements for certification according to Table 3 p. 7.3.1 EN ISO 9712 (i.e., to issue a certificate in a given method and grade).

NDT practical internship for candidates for first certification in a particular method and degree is understood as:

- assist in the performance of tests (working under supervision) or
- working in a project group where NDT activities are prepared and performed or
- working with NDT documentation, manuals, standards or
- familiarize yourself with the maintenance of NDT equipment and resources or
- gain the necessary knowledge of the test objects, their defects - which will be tested by the given NDT method.

Mr / Ms ..... Date of birth .....

Street .....

Postal Code ..... Place of residence ..... Country .....

The following visual acuity requirements in accordance with EN ISO 9712 are confirmed:

**1. Near vision ability**  meets  does not meet

Near vision ability must be sufficient to read a character numbered 1 according to the Jaeger scale or N 4.5 Times Roman scale or equivalent letters (1.6 mm high), from a distance of not less than 30 cm with one or two eyes with or without correction.

**2. Sufficient color / contrast distinguishability**  meets  does not meet

Color discrimination ability must be sufficient for the candidate to distinguish contrasts between colors or shades of gray (e.g. Ishihara test).

**3. Far vision ability (only for VT and anti-corrosion personnel)**  meets  does not meet

(distance > 4 m) acuity  $\geq 0.63$

C-Landolt optotypes  other types

for at least one eye

Vision correction - near vision correction  required  not required

- far vision correction  required  not required

Ophthalmologist / optician / optometrist:

.....  
 Place, date                      Full name, signature                      Seal

Notes:

- The relevant vision ability requirements must be met before the exam (see point 7.4 of EN ISO 9712).
- Persons certified in accordance with EN ISO 9712 should renew their vision tests **annually** and submit the results to their employer. According to the requirements of the Certification Body, the certificate must remain available for its inspection (see point 7.4 of EN ISO 9712).
- Note to point 3 of this certificate print: personnel conducting or evaluating visual tests must additionally meet the requirements of EN 13018, point 7c.