

Flow of certification procedure

TÜV Rheinland

Applicant

Orientation meeting (on request)

We receive the order and issue an order confirmation notice.

Checking the adequacy of application documents

A written notice will be issued if the documentation is inadequate.

Reviewing application documents

We check that all the necessary documents have been submitted. A test sample will be required if the test is to be performed by TÜV Rheinland.

Assessment and testing

The applicant may perform required tests himself or may ask TÜV Rheinland Japan to conduct them. If he asks us to do so, we will perform them at one of our laboratories and issue a test report.

Fail

If the product fails to conform to requirements, a non-conformity notice will be issued.

Pass

If the product conforms to the requirements, a certificate of conformity will be issued.

Issue of Invoice

Application submitted (Documents marked with an "*" should be prepared in the format specified by TÜV Rheinland Japan.)

To get the forms for documents marked with an * please contact us.

Please specify which category of certification you want when applying for certification.

<1> Article 8:

Certification of conformity of the terminal equipment to technical standards ("Test Approval")

Certification mark +  + Certification number

<2> Article 19:

Type certification of conformity of the terminal equipment to technical standards ("Type Approval")

Certification mark +  + Certification number

- **Application document*** (Name and address of the applicant's company, name of representative of the company, responsible department, name and signature of the person in charge, applicant's phone number, type and name of the equipment)
- **Outline describing specified terminal equipment** (Name, intended use, configuration, functions and specifications of the equipment)
- **Explanation of conformity to the technical standards** (Information that demonstrates the conformity of the equipment to technical standards, such as test results)
- **Exterior drawing** (Appearance photos of the equipment, and drawings showing the dimensions and the name of each part of the equipment)
- **Label drawing** (Label information: The label must contain the name of manufacturer, equipment name, certification marking and number. Label size, material, glue, colors of characters and printing, label location, and diameter of the certification mark shall also be specified.)
- **Connection diagram** (Drawings showing how the equipment is connected to other equipment or to telecommunication networks)
- **Block diagram** (Drawings showing major components of the equipment, including those to be connected to a telecommunication network)
- **User manual** (Instruction and operation manual of the equipment, including information on the method of installing the hardware and the operation of the country selector)
- **Confirmation method document** (a set of quality control documents or a copy of an ISO 9001 certificate. It is not required to submit the confirmation document if the applicant is applying for test approval.)

If a notice of inadequate documentation has been issued, it will be necessary to submit an additional document which details the correction, after documentation itself has been corrected.

The applicant may perform any required test himself or may ask TÜV Rheinland Japan to do so (a fee will be charged for testing).

After revision of the product, a new application may be submitted again.

Preparation of certification labels

The applicant can prepare a label himself and affix it to the certified equipment. It is also possible to purchase such labels prepared by TÜV Rheinland Japan.

Payment of certification fee