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| **By fax to: +xxx (xxx)xxx xxxx, or by e-mail to: xxx.xxx@xx.tuv.com** |
| **[Local Office]** |

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| **Registered office (head office)** | |
| **Company name** |  |
| **Address** |  |
| **Postal code, city** |  |
| **Managing director**  Last name, first name |  |

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| **Multi-site certification within the group with legally independent companies** |
| Certification requirements for multi-site procedures are specified in ISO 17021, IAF MD 1 and in the OFFICIAL NOTICE on the inadmissibility of "matrix certifications" of the Deutsche Akkreditie-rungsstelle GmbH (DAkkS).  According to the information in the official notification of the DAkkS, an organisation with several legal entities has to prove the eligibility for a multi-site certification by proving the access rights of the contracting party (certificate holder) to one of the possibilities mentioned in the following table. Please enter the name(s) of the legal entity(ies) in the table on the following page and tick the respective applicable characteristic.  Please include the relevant evidence (official certificates, documents, certified by a notary public if necessary, signed by the company management in the case of internal documents) together with this questionnaire.  **Please note that any site intended to be included within the multi-site must meet one of the 3 criteria noted in the table**  **Please contact us if you have any questions. Thank you** |

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|  | **Multi-site certification**  **with legally independent companies** | | |
|  |  | **or** | **or** |
|  | **Has an interest equal to the majority of the voting rights** | **is a shareholder with an arbitrary share and has the right to appoint or dismiss the executive bodies of the company** | **due to a concluded control agreement, profit transfer agreement** |
|  | The status of 'sister company' within the same group does not in itself meet any of the above conditions with respect to other affiliates | | |
| **Location Name and address** |  | | |
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